

Management Development Institute Murshidabad (MDIM)

Limited Tender Enquiry (LTE)

=====

Tender No. MDIM/Admin/IT/Software/2020/05

Date: 02/07/2020

Tender document for procurement of Microsoft Volume License (MS Campus Agreement)
for one year

=====

MDI Murshidabad

Kulori, PO – Uttar Ramna, Dist. – Murshidabad, PIN-742235, West Bengal

Sub: Tender for procurement of Microsoft Volume License (MS Campus Agreement) for one year

Sealed quotations are invited for procurement of Microsoft Volume License (MS Campus Agreement) for one year from the Original Software Developer (OSD) or its authorized educational partners/ channel partners/ solution providers as per the scope of work and on the terms & conditions mentioned in the enclosed document.

1	Bid System	Single
2	Last date & time for submission of quotations	14/07/2020, up to 3.00 PM
3	Quotation Submission Process	The quotation along with other required documents to be created in a single PDF file format and the said file must be password protected and to be sent at etender@mdim.ac.in along with password.

The bidders are requested to read the tender document carefully and ensure compliance with all terms & conditions and specifications herein. Non-compliance with specifications and terms & conditions in this document may disqualify the bidders from the bidding process.

Quotations received after the due date and time will not be considered or accepted and no request or appeal will be entertained in this regard. MDIM authority reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.

Instructions to Bidders:

1. Following documents to be put without any deviations :
 - a) Annexure – I (Financial Bid and Terms & Conditions)
 - b) Copy of valid GST Certificate & PAN Card
 - c) Valid authorization document (MAF) from Microsoft
 - d) Self-declaration on company's letter head that the bidder will provide training for set up/installation, remote & telephonic support and as well as onsite support in case troubleshoot not resolved through remote support during the contract period.
 - e) Tender document must be signed and stamped on all pages as a token of acceptance of all the terms and conditions.

Sub: Tender for procurement of Microsoft Volume License (MS Campus Agreement) for one year

ANNEXURE – I
(FINANCIAL BID AND TERMS & CONDITIONS)

SL NO.	PART CODE	PRODUCT DESCRIPTION	Qty.	Unit Price (Rs.)	Total Amount (Rs.)
1	S3Y-00001	O365ProPlusOpenFaculty ShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP	34		
2	KW5-00359	WINEDUperDVC ALNG UpgrdSAPk OLV E 1Y Acdmc Ent	34		
3	3LN-00001	IntuneOpen ShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP Fclty Renewal	34		
4	228-09538	SQLSvrStd ALNG LicSAPk OLV E 1Y Acdmc AP	1		
Grand Total excluding applicable GST					
Add:% GST					
Grand Total including applicable GST					

Terms & conditions:

- 1) Financial bid in the above format (on the Letter head of the bidder) along with one set of this tender document, duly signed and stamped by the bidder along with other required documents to be created in a single PDF file format and the said file must be password protected and to be submitted (along with password) by email at etender@mdim.ac.in by 14/07/2020 on or before 3:00 pm.
- 2) All bids in which any of the prescribed conditions is not fulfilled or any condition is put forth or conditional bids by the bidder(s) shall be summarily rejected.
- 3) Payment: 100% payment will be released after successful delivery, installation/set up, necessary training and activation of the above license issued in the name of MANAGEMENT DEVELOPMENT INSTITUTE MURSHIDABAD.
- 4) Bidder's Criteria:
 - a) The bidders must be either original software developer (OSD) or its authorized educational partners/ channel partners/ solution providers.

- b) If bids are submitted by the authorized educational partners/channel partners/ solution providers, they are essentially required to submit valid authorization certificate/ LSP/ MAF from the OSD, failing which their bid(s) shall be rejected.
- 5) Validity: The quoted price of the bidders should valid up to 30 days from the date of opening of bids.
- 6) Delivery: The above licenses in whole must be issued and activated within 10 (ten) days w.e.f. the order issue date.
- 7) Support & Training:
- a) Set up/installation of Microsoft Team and other available application software in the package like Intune, Yammer, MS Forms etc. with necessary training must be provided by the agency.
 - b) Any other technical help related to the above mentioned software license during the contract/renewal period as per requirement of the Institute should be provided by the bidder.
 - c) The bidder should provide remote & telephonic support and as well as onsite support should be provided by the bidder in case troubleshoot not resolved through remote/telephonic support.
 - d) No additional cost will be paid by the Institute for the above mentioned points i.e. 7.a, 7.b & 7.c
- 8) LD Clause: If the bidder fails to deliver the required licenses in the above mentioned period, the penalty @1% per week of the total order value subject to the maximum of 10% of the total order value will be deducted. Alternatively the Order will be cancelled.
- 9) The bidder should not be blacklisted/ debarred or involved in any corrupt & fraudulent practices by any Central/ State Govt./ PSUs/ Quasi-Govt. Organisations/ Autonomous Body/ Private Organisation in India.
- 10) Sub contract is strictly not allowed, if found that sub-contracting have been done then the order will be summarily cancelled and no payment will be made to the vendor.
- 11) In the event of any dispute or differences arising under this contract, the decision of the Director, Management Development Institute Murshidabad will be final and binding on both the parties.

Registrar
MDI Murshidabad